

## Try Business Appointment Manager Free for 30 days

If your business lives or dies by smooth appointment scheduling, fast task completion and exact records, then Business Appointment Manager is your most modern, function-rich appointment and billing management software. Managers and owners need time for staff, customers, planning, and problem solving. Business Appointment Manager speeds up necessary, yet time-consuming tasks.

Visit [www.BMScentral.com](http://www.BMScentral.com) and download a free 30-day trial copy to see for yourself. At any time, you can purchase a license online and turn your trial into a full, permanent license without losing any data that you have set up.

### MINIMUM SYSTEM REQUIREMENTS

#### Client:

**Computer** PC with a Pentium III 800 MHz or faster processor, 512 MB or more of RAM, 20 GB hard disk, Super VGA (1,024x768) or higher resolution video adapter and monitor. Microsoft Mouse or compatible pointing device.

**Operating System** Windows 7, Windows XP Pro with Service Pack 2 or later, or Windows Vista, or Windows Server 2003 Service Pack 1 or later, or Windows Server 2008.

#### Database Server:

The included copy of the Microsoft SQL Server Express Edition software can be installed on the same computer running Business Appointment Manager or on a dedicated computer in a local area network for better performance.

Alternatively, you can use existing on-premise or Web-hosted SQL Server 2005 / 2008 platforms as well as a cloud-based relational database service like Microsoft SQL Azure™.

# Complete appointment scheduling and billing solution

**Business Appointment Manager**  
Appointment scheduling, billing, and CRM software

### ABOUT BUSINESS MANAGEMENT SYSTEMS

The engineering and software development professionals now running Business Management Systems rocked the small-business software world by winning five Microsoft awards for software excellence over four years of constant product enhancement.

This team's software line spread over five continents through a network of VARs. Intuit, IBM and Compaq became business partners and allies. A CNN Town Meeting broadcast described how their software and the Internet empowered small businesses to succeed against giants. The team's SMB solutions were acquired by the world's largest software company, and continue to expand to small businesses around the world.

From this heritage of development excellence Snap Schedule and Business Appointment Manager were born. No other company before or since has achieved those recognitions for the development of practical and useful business software.

## Business Management Systems

P.O. Box 17188  
Anaheim, CA 92807  
USA

(800) 450 - 4230  
[www.BMScentral.com](http://www.BMScentral.com)



# Business Appointment Manager

Owners and managers of appointment-based businesses can rapidly accomplish, record, see, control, and report on every task and detail of their business operations.



# More ways to gain customers and save time

If your business thrives by efficiently scheduling many service providers, accurately billing their time, collecting payment, finding and closing more sales, then Business Appointment Manager (BAM) is your answer. Designed for concurrent, multi-user operations, BAM lets you:

- Schedule a customer for multiple services at once, with multiple providers, and in multiple places.
- Block out meetings, vacations and unavailable resources.
- Manage customers from prospecting to sales, order entry and follow-up.
- Automate invoicing, receivables and collections.
- See, control and report on every department—from the big picture down to details.

## Scheduling with ease

Need to change the time, date or your service provider for an appointment? *Simple* – just use the drag and drop feature. Want to book multiple services or combine services and products together? *Easy* – put them all in an appointment template. Need to reserve rooms, tools, equipment or anything else you must have when making an appointment? *No problem* – just add them and BAM will flag any conflict.

## Raising sales and customer retention

With BAM on your side, you can increase sales and service revenue by thoroughly managing your customer relationships. Through simple screens and detailed reports, you can see contact data and demographics or link, track, and report on prospect and customer communications. Know your best sellers and your big spenders. BAM lets you track customers from first contact to close of sale.

## Taking control of your billing and business management

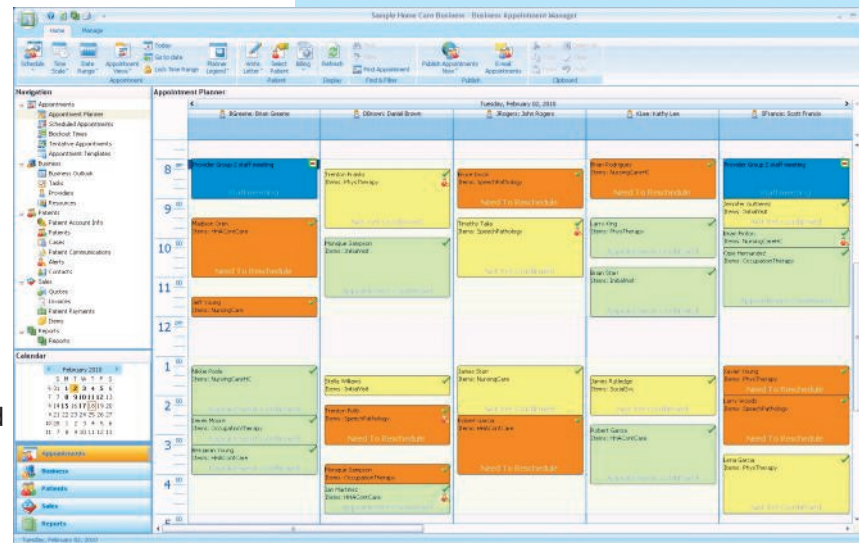
Automate every facet of billing and payments. You will be able to calculate and print or email invoices in minutes, not hours, as you bill for staff hours, flat fees, inventory, services, or anything else. Customers can prepay for services, pay at checkout or pay on account and be invoiced later. BAM offers simple invoice creation and easy payment tracking for greater productivity and increased profits. If you are selling products with services, BAM's integrated inventory control, pricing management, and extensive reports give you unique insights into the financial well-being of your business.

## Gaining instant access to crucial data

Know where employees are assigned and their specialties. It's easy to insert ID photos, as well as contact information, pay and billing rates, skills, availability, and work hour constraints into employee records. Instantly see details of past and future appointments, services, purchases, and customer communications records. Use the 25 custom fields to store anything you like.

## Rock solid performance

Built on the latest Microsoft® .NET and SQL Server technologies, BAM works with on-premise or Web-hosted SQL Server platforms as well as in-the-cloud database services like Microsoft SQL Azure. System integrators can use the BAM software development kit to access and manipulate BAM data, or to create custom plug-ins to extend its functionality.



Only BAM software provides you with appointment and employee scheduling, billing, customer management, and flexible reporting tools in a multi-user, networkable computer program. Nothing else helps you in so many ways!



## GET THE COMPETITIVE EDGE

When you choose BAM, you are getting a comprehensive, best-in-class scheduling and business management solution that is easy to use, install and deploy. Our customers trust us because our software solutions work and deliver bottom-line benefits with a rapid return on investment.

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# Product Highlights

## Quick to Learn. Easy to Use!

- Familiar Microsoft Office® 2007 style user interface reduces complexity and speeds up learning.
- Context sensitive right-click menus make it easy to add, edit, and delete data records.
- One click dialing and emailing of appointment info and work schedules.

## Powerful, Flexible, Thorough!

- See, manage and schedule any appointment and resource reservation on one graphical screen, side-by-side!
- Support virtually an unlimited number of customers, users, providers, and resources.
- Create multiple appointment views to filter by provider, team, specialty, resource, etc.
- Effortlessly drag and drop appointments from one day to another or move them weeks or months. Set colors to categorize appointments.
- Easily find open slots. Schedule appointments by service type, skill/specialty, time frame, and provider/resource availability.
- Set appointments to recur daily, weekly, monthly, yearly, or on specific dates.
- Block out meetings, vacations and unavailable resources. Set staff's work hours & holidays.
- Auto-calculate and insert individual staff rates and totals. Auto-sum appointment durations, services, and time-clock tasks!
- Include stock or non-inventory items in appointments. View real-time inventory status such as quantity on hand, on order, and more.
- Easily convert quotes to invoices. Populate invoice data with information from appointments.
- Manage sales-taxes for VAT, multiple zones and tax authorities through extensive built-in tools.
- Generate and email customer statements detailing invoices, payments, credits, and aging balances.

## Extensive Reporting Capabilities

- View comprehensive reports in multiple categories. Customize standard reports to fit your needs and save them for future use.
- Filter, sort, and group report data in thousands of ways. Preview reports before printing.
- Drill-down on embedded hyperlinks for more details and make changes to the underlying data.