

A SMALL SAMPLE OF OUR CLIENTS

Boeing
Target
US Army
Kraft Foods
Proctor & Gamble Manufacturing
Yale University
Skadden Arps Slate Meagher LLP
Lockheed Martin
ITT Industries Space Systems
Chesapeake Energy Corporation
Duke Energy
Northwest Natural Gas Company
US Dept. of Veterans Affairs
Rohm & Haas Company
State of Arkansas
City of Santa Clara
Sierra Madre Police Department
Mobile County Sheriff's Office
Eloy Fire District

Boles Fire Protection District
MS Security Police
Booz Allen Hamilton
Mission Hospital
Cleveland Public Library
Queens Library
Medical University of South Carolina
Indiana/Purdue University Police
Colt Security
4 Paws Veterinary Hospital
Treasure Valley Anesthesia
Sonora Regional Medical Center
Nebraska Methodist Health System
Westsec Security (Australia)
Royal Canadian Mounted Police
Atomic Energy Of Canada Ltd
City of Toronto (Canada)
Bestston Ltd (Cyprus)
Winnie Papir A/S (Denmark)

Faffa Outlets (Estonia)
Myndavlagaslan (Iceland)
PT Air Drilling (Indonesia)
Hickey's Pharmacies (Ireland)
Fujitsu Caribbean Ltd (Jamaica)
ITLogics Limited (New Zealand)
RMC Rotterdam (Netherlands)
Skycare Airline Services (New Zealand)
DIFI (Norway)
MIT - Panama, S.A. (Panama)
Rompelrol (Romania)
International SOS (Singapore)
Fugro Airborne Surveys (S. Africa)
Maetel (Spain)
Dubai Aluminum Company (UAE)
Diamond Light Source (UK)
University of Bath (UK)
CIBC World Markets (UK)
Pharmacy People Ltd (UK)

Smart, cost effective employee scheduling solution for any business

Snap Schedule

Employee Shift Scheduling Software

ABOUT BUSINESS MANAGEMENT SYSTEMS

The engineering and software development professionals now running Business Management Systems rocked the small-business software world by winning five Microsoft awards for software excellence over four years of constant product enhancement.

This team's software line spread over five continents through a network of VARs. Intuit, IBM and Compaq became business partners and allies. A CNN Town Meeting broadcast described how their software and the Internet empowered small businesses to succeed against giants. The team's SMB solutions were acquired by the world's largest software company, and continue to expand to small businesses around the world.

From this heritage of development excellence Snap Schedule and Business Appointment Manager were born. No other company before or since has achieved those recognitions for the development of practical and useful business software.

Free 30-day trial

Visit our Website at www.BMScentral.com to download Snap Schedule and try it free for 30 days. At any time, you can purchase a license online and turn your trial into a full, permanent license without losing any data that you have set up.

Business Management Systems

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Snap Schedule

“ We went from using 60 percent of available budget year-to-date down to 30 or 40 percent. That saves taxpayers direct and indirect costs. If we add that windfall to the hours the schedule planner saves, Snap Schedule employee scheduling software can pay for itself in a few days.”

Captain Jeffrey D. McDougal, Operations Division Commander, Zephyrhills Police Department

Employee scheduling has never been this easy!

Scheduling can be time-consuming, error-prone, and just plain frustrating. Snap Schedule takes away the scheduling pain and gives you time-saving tools for staffing, publishing work schedules, and reducing labor costs. It fits your budget and resources today and expands as your business needs grow.

Cut scheduling & admin time

Snap Schedule gives you an easy-to-use graphical user interface and powerful tools that make scheduling, editing information, analyzing data, and distributing schedules easy and simple. It gives you more ways to view scheduling data: Daily View by shift or by employee, Shift View with coverage summary for each position, Task View for scheduled tasks and breaks within a shift, and the familiar Calendar View of assignments. Use drag & drop to easily assign shifts, mark time off, move or copy assignments. Split shifts, multiple shifts, paid time off, unpaid time off and on calls are all supported. Snap Schedule automatically checks and alerts you to any scheduling conflicts. E-mail or publish schedules and any report in PDF and a variety of other formats.

Track vacation and time off

Snap Schedule keeps you up to date on who's not coming in to work and why. You can define as many time off reasons as you like. Simply drag and drop a reason on to the schedule planner to mark when an employee will be absent and instantly see its impact on shift coverage to make informed decisions.

Automatically generate work schedules

Snap Schedule comes with pre-designed schedule plans for compressed work week, 8, 10, 12, and 24 hour fixed and rotating work schedules that meet scheduling needs for virtually all shift-based businesses. Select a plan, answer its questions, and Snap Schedule generates your exact schedule.



Reduce labor costs and avoid overtime

Snap Schedule lets you accurately track absences and forecast staffing needs to minimize over-staffing, which in turn reduces payroll costs. It automatically sums up employees' work hours; calculates overtime, on-call, time off, and shift premium pays; and provides detailed cost reports so you know instantly if you are on budget. With flexible overtime and shift premium pay rules, you can handle virtually any type of compensation pay and foresee the cost impact while making a work schedule.

Gain access to crucial information

Know where employees are assigned and their qualifications. It's easy to insert ID photos, as well as contact information, authorized work locations, skills, availability, and work hour constraints into employee records. Use the 25 custom fields to store data specific to your business. Keep track of employees' certification, training, and re-certification due dates. Snap Schedule displays an alert when an employee's skill/certification is about to expire or needs to be renewed.

KEY BENEFITS

- LESS TIME SPENT ON SCHEDULING AND ADMINISTRATIVE TASKS
- REDUCTION IN LABOR COSTS AND AVOIDABLE OVERTIME
- COMPLIANCE WITH UNION RULES, REGULATIONS, AND MANAGEMENT OBJECTIVES
- IMPROVED WORK-LIFE BALANCE AND EMPLOYEE RETENTION
- SCHEDULING AND EMPLOYEE INFORMATION ALL IN ONE PLACE FOR COMPLETE REPORTING AND ANALYSIS

“We have to schedule people over multiple sites, then assign varying tasks by each site—some similar, some unique. And they aren't always the same tasks each week. We had been coping with these scheduling complexities in a very time-consuming way using Excel templates for shift work and task assignments. Snap Schedule is much easier, and so much more cost effective, than paper records or Excel spreadsheets.”

Dean Morison, Manager
Excell Cleaning Services

MINIMUM SYSTEM REQUIREMENTS

Computer	Any PC with a Pentium III 800 MHz or faster processor, 512 MB or more of RAM, 20 GB hard disk, Super VGA (1,024x768) or higher resolution
Operating System	Runs on Windows 7, Windows XP Pro with Service Pack 2 or later, Windows Vista, Windows Server 2003 Service Pack 1 or later, or



GET THE COMPETITIVE EDGE

Starting at only \$450 USD for a single-computer license, Snap Schedule is affordable even to mom-and-pop businesses, yet it offers unmatched employee scheduling benefits and a rapid return on investment.

Visit www.BMScentral.com and download a **free 30-day trial** copy to see for yourself. At any time, you can purchase a license online and turn your trial into a full, permanent license without losing any data that you may have set up.

Product Highlights

Quick to Learn. Easy to Use!

- Familiar Microsoft Office® 2007 style user interface reduces complexity and speeds up learning.
- Context sensitive right-click menus make it easy to add, edit, and delete data records.
- Color coded shifts, time off reasons, and staff positions make it easy to organize assignments and identify shift patterns.
- One click dialing and e-mailing of work schedules puts you in touch with your employees instantly.
- Multi-view schedule planner provides you with easy drag and drop scheduling and visual conflict alerts.

Powerful, Flexible, Thorough!

- Unlimited number of schedule data files. Employee and scheduling information are stored in a single Microsoft SQL Server CE database file (up to 4 gigabytes) for easy access and backup.
- Create rolling work schedules - from days to years.
- Easily specify when employees are available to work, desired work hours, and labor law constraints.
- Find the right employees based on position, skills, availability, labor cost, seniority, and other criteria.
- See any over/under staff condition by position, skill, or assignment reason.
- Adjust the shift's scheduled start and end time to reflect the actual time worked and automatically report the hours and costs. Add notes and reasons to record or explain deviations.
- Schedule breaks and tasks in each shift.
- Specify how overtime pay is computed for work hours in excess of certain hours per workday, certain hours per work period, or a combination of both.
- Specify shift premium pay as a fixed amount per shift, a fixed amount per hour, a percentage of the employee's regular rate, or any combination.

Extensive Reporting Capabilities

- View comprehensive reports in multiple categories. Customize standard reports to fit your needs and save them for future use.
- Filter, sort, and group report data in thousands of ways. Preview reports before printing.
- Drill-down on embedded hyperlinks for more details and make changes to the underlying data.